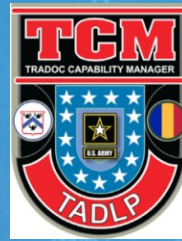




Office of the Product Director
(PD)

Distributed Learning System
(DLS)



TRADOC Capabilities
Manager (TCM) TADLP



Deliver Training
Anywhere / Anytime

Welcome to the Army Learning Management System 4



ATHD Agents ALMS 4 Training



ATHD Agents ALMS 4 Training Topics



⊕ After receiving this training, Help Desk Agents will be able to:

- Navigate to the ALMS Course Catalog
- Register For A Course
- View the Course Roster
- View a Learner's In-Progress Learning Record/Results
- Reset Attempts on an Exam
- Mark Topic Complete
- View a Learner's Detailed Training Record
- Move Content Back To The In-Progress Learning



Help Desk Training



Navigate to the Course Catalog



Catalog Search



Browse ▾

✉ William Hill ▾

Configure This Page

- Home
- Search
- Compliance
- In-Progress Learning
- Assigned Learning
- Completed Learning
- Social Media
- Courses or Certifications
- Tasks and Gap Analysis
- Reports
- Help

Welcome

CTR William Hill

Assigned Learning - ✕

Name	Status	Action
ADJUTANT GENERAL CAPTAINS CAREER (7-12-C23 (DL)_2)	In Progress	Launch
STRUCTURED SELF-DEVELOPMENT - LEVEL 3 (1-250-C49-3 (DL)_)	In Progress	Launch
GFEB5 BI EFD Distributor	In Progress	Launch

View All

Completed Learning - ✕

Transcript

Detailed Training Record

In-Progress Learning Activities - ✕

Sort Registration Date ▾

Name	Registration Date	Actions
ATHD Agents ALMS 4 Training	10/06/2014	Launch
ACCP - QM0116_Ed_A - Basic Mathematics IV (Ratio and Proportion) 03 MAR 14	10/04/2014	Launch
AGCCC - HR - MODULE 01 - LESSON 01 - Manage Military Pay and Allowances	10/03/2014	View Details

View All...

Compliance - ✕

Name	Status	Target Date	Action
New Mandatory Certification	Acquired		
ALMS 4 Course Certification	Acquired		
Security Training - Annual Awareness: Managing Personnel with Clearances/Access to Classified Inform...	Acquired		

Social Media - ✕

Communities

Click "Search" link

page 4 | ATHD ALMS 4 Training



Catalog Search (Cont.)



The screenshot shows the ALMS search interface. At the top, there is a search bar with the text "Enter keyword, ID or Description" and a magnifying glass icon. Below this, the "Search" section is visible, featuring a dropdown menu set to "Courses or Certifications" and a text input field containing "sample". To the right of the input field is a "Search" button. Below the input field, there is a checkbox for "Show exact matches only" and a "Starting" dropdown menu set to "In Next Six Months". To the right of the "Starting" menu is a "Location" dropdown menu set to "My Location(Fort Eustis)".

Callout 1 (pointing to the "Search" button): Click the "Search" button

Callout 2 (pointing to the search input field): Enter search criteria in the Courses and Certifications, Keyword ID or Description field.

Callout 3 (pointing to the search input field): One of the main differences between ALMS 3 and ALMS 4 is - **ALMS 4 Course Catalog Search defaults to "Courses or Certifications"**.

Navigation menu on the left:

- Home
- Search
- Search Catalog**
- Search Library
- Search ACCP
- Compliance
- In-Progress Learning
- Assigned Learning
- Completed Learning
- Social Media
- Courses or Certifications
- Tasks and Gap Analysis
- Reports
- Help



Catalog Search Results (Cont)



The screenshot shows the ALMS search interface. At the top, there is a search bar with the text "Enter keyword, ID or Description." and a search button. Below the search bar, there are filters for "Courses or Certifications" (set to "sample"), "Starting" (set to "In Next Six Months"), and "Location" (set to "My Location(Fort Eustis)"). A "Search" button is also present. The results section shows "Showing 3 out of 3 results for 'sample'". There are three search results listed: "Sample Results Recording Course", "Sample Demo Course", and "Sample Demo Course 2". Each result includes the text "Acquire In: 0 days after registration" and links for "Begin Registration" and "Add to Plan". A yellow callout bubble points to the results section with the text "Courses and Certifications Search page results.".

ALMS

Browse Enter keyword, ID or Description. Q

William Hill

Search

Advanced Search | Search Tips | Search Preferences

Courses or Certifications sample Search

Show exact matches only

Starting In Next Six Months Location My Location(Fort Eustis)

Showing 3 out of 3 results for "sample" Refine/Expand search results

Page View Table View Calendar View

Sort By Relevance 50 results per page Resource Type Courses or Certifications

Sample Results Recording Course
Acquire In: 0 days after registration
Begin Registration | Add to Plan

Sample Demo Course
Acquire In: 0 days after registration
Begin Registration | Add to Plan

Sample Demo Course 2
Acquire In: 0 days after registration
Begin Registration | Add to Plan

Courses and Certifications Search page results.



Help Desk Training



Register for a Course



Registering For Courses and Certifications



The screenshot shows the ALMS search interface. At the top, there is a search bar with the text "Enter keyword, ID or Description." and a "Browse" dropdown. The user's name "William Hill" is visible in the top right. The search results are displayed in a list format. The first result is "Sample Results Recording Course" with the text "Acquire In: 0 days after registration" and a "Begin Registration | Add to Plan" link. The second result is "Sample Demo Course" with the same text and link. The third result is "Sample Demo Course 2" with the same text and link. A yellow callout box with a black border points to the "Begin Registration" link of the second result, containing the text "Click the 'Begin' Registration" link".

ALMS

Search

Advanced Search | Search Tips | Search Preferences

Courses or Certifications sample Search

Show exact matches only

Starting In Next Six Months Location: My Location(Fort Eustis)

Showing 3 out of 3 results for "sample" Refine/Expand search results

Page View Table View Calendar View

Sort By Relevance 50 results per page

Resource Type Courses or Certifications

Sample Results Recording Course
Acquire In: 0 days after registration
Begin Registration | Add to Plan

Sample Demo Course
Acquire In: 0 days after registration
Begin Registration | Add to Plan

Sample Demo Course 2
Acquire In: 0 days after registration
Begin Registration | Add to Plan

Click the "Begin" Registration" link



Registering For Courses and Certifications (Cont.)



ALMS William Hill

Enter keyword, ID or Description

Register for Sample Demo Course 2

To register for Sample Demo Course 2, verify the path, select modules and learning elements within the module that you would like to complete. [See complete registration guidelines.](#)

Select Path: Path 1
Blended Program: Sample Program Demonstration

Note: Actual seat availability might vary at the time of registration, due to existing registrations.

Selected Learning	Actions
Item One (Required, complete 4 of 4)	
<input checked="" type="checkbox"/> Structured Self-Development - Level 1 - 00 - ALMS Users Tips (Topic : 00038448, Version 062512)	
<input type="radio"/> Use existing registration Offering ID: 00033293 Offered As: Web Based Training Language: English	
<input type="radio"/> Use existing registration Offering ID: 00033293 Offered As: Web Based Training Language: English	
<input checked="" type="radio"/> Mandatory Offering Offering ID: 00033293 Offered As: Web Based Training Language: English	
<input checked="" type="checkbox"/> Structured Self-Development - Level 1 Mod 01 - Fort Bliss - 00 - Test - Lessons and Exam (Topic : 00038389, Version 062512)	Select Offering
<input checked="" type="checkbox"/> Structured Self-Development - Level 1 Mod 01 - Fort Eustis, Indiantown Gap, and Utah - 00 - Learning Content (Topic : 00038029, Version 061912)	Select Offering
<input checked="" type="radio"/> Use existing registration Offering ID: 00032974 Offered As: Web Based Training Language: English	
<input checked="" type="checkbox"/> Structured Self-Development - Level 1 Mod 01 - Fort Eustis, Indiantown Gap, and Utah - 01 - Exam (Topic : 00038053, Version 061912)	Select Offering
<input type="radio"/> Use existing registration	

Scroll Down



Registering For Courses and Certifications (Cont.)



ALMS | | | | William Hill

Offering ID: 00032974 Offered As: Web Based Training
Language: English

Structured Self-Development - Level 1 Mod 01 - Fort Eustis, Indiantown Gap, and Utah - 01 - Exam (Topic : 00038053, Version 061912) Select Offering

Use existing registration
Offering ID: 00032955 Offered As: Web Based Training
Language: English

Item Two (Required, complete 4 of 4)

Structured Self-Development - Level 1 Mod 02 - Fort Bliss - 01 - Test - Lessons and Exam (Topic : 00038391, Version 062212)

Use existing registration
Offering ID: 00033233 Offered As: Web Based Training
Language: English

Mandatory Offering
Offering ID: 00033233 Offered As: Web Based Training
Language: English

Structured Self-Development - Level 1 Mod 03 - Fort Bliss - 02 - Test - Lessons and Exam (Topic : 00038392, Version 062212) Select Offering

Use existing registration
Offering ID: 00033234 Offered As: Web Based Training
Language: English

Structured Self-Development - Level 1 Mod 03 - Fort Eustis, Indiantown Gap, and Utah - 02 - Learning Content (Topic : 00038092, Version 061912) Select Offering

Use existing registration
Offering ID: 00033014 Offered As: Web Based Training
Language: English

Structured Self-Development - Level 1 Mod 03 - Fort Eustis, Indiantown Gap, and Utah - 03 - Exam_061812 (Topic : 00038109) Select Offering

Use existing registration
Offering ID: 00033038 Offered As: Web Based Training
Language: English

Click "Complete Registrations" button.



Registering For Courses and Certifications (Cont.)



ALMS William Hill

Offering ID: 00032974 Offered As: Web Based Training
Language: English

Structured Self-Development - Level 1 Mod 01 - Fort Eustis, Indiantown Gap, and Utah - 01 - Exam (Topic : 00038053, Version 061912) [Select Offering](#)

Use existing registration
Offering ID: 00032955 Offered As: Web Based Training
Language: English

Item Two (Required, complete 4 of 4)

Structured Self-Development - Level 1 Mod 02 - Fort Bliss - 01 - Test - Lessons and Exam (Topic : 00038391, Version 062212)

Use existing registration
Offering ID: 00033233 Offered As: Web Based Training
Language: English

Mandatory Offering
Offering ID: 00033233 Offered As: Web Based Training
Language: English

Structured Self-Development - Level 1 Mod 03 - Fort Bliss - 02 - Test - Lessons and Exam (Topic : 00038392, Version 062212) [Select Offering](#)

Use existing registration
Offering ID: 00033234 Offered As: Web Based Training
Language: English

Structured Self-Development - Level 1 Mod 03 - Fort Eustis, Indiantown Gap, and Utah - 02 - Learning Content (Topic : 00038092, Version 061912) [Select Offering](#)

Use existing registration
Offering ID: 00033014 Offered As: Web Based Training
Language: English

Structured Self-Development - Level 1 Mod 03 - Fort Eustis, Indiantown Gap, and Utah - 03 - Exam_061812 (Topic : 00038109) [Select Offering](#)

Use existing registration
Offering ID: 00033038 Offered As: Web Based Training
Language: English



Registering For Courses and Certifications (Cont.)



ALMS Printer Friendly Version William Hill

Order Contact: William Hill
 Billed To: Other
 Order Status: Confirmed
 Order Number: 18207762

Order Items

Title	Learners	Delivery Type	Status	Actions	Launch Content
Sample Demo Course 2	William Hill				
Structured Self-Development - Level 1 - 00 - ALMS Users Tips		Web Based Training	Confirmed	Notes	Launch Content
Structured Self-Development - Level 1 Mod 02 - Fort Bliss - 01 - Test - Lessons and Exam		Web Based Training	Confirmed	Notes	Launch Content

Click "Go to In-Progress Learning" button.



Registering For Courses and Certifications (Cont.)



ALMS | | | | William Hill

Home

- Search
- Compliance
- In-Progress Learning
- Assigned Learning
- Completed Learning
- Social Media
- Courses or Certifications
- Tasks and Gap Analysis
- Reports
- Help

In-Progress Learning

Sort By Group topics by certifications and curricula

Please use Certification Name to search for all topics belonging to a Certification. Please enter the name of the Certification Name in the input box next to Certification Name. Use Topic Title if you want to search topic enrollments.

Topic Title

Certification Name

Click the (+) plus sign next to the topic title to access the Launch buttons.

Structured Self-Development - Level 1 Mod 02 - Fort Bliss - 01 - Test - Lessons and Exam (00033233,Version:062212)	
Duration: 00:00 hours Status: Confirmed (Registration Date: 09/19/2014) Mandatory: No	
<hr/>	
Structured Self-Development - Level 1 - 00 - ALMS Users Tips (00033293,Version:062512)	
Duration: 00:00 hours Status: Confirmed (Registration Date: 09/19/2014) Mandatory: No	
<hr/>	
Structured Self-Development - Level 3 (SSDIII)_Module02 (00020447)	
Duration: 00:00 hours Status: Confirmed (Registration Date: 06/18/2013) Mandatory: No	

Topics associated to Program



Viewing In-Progress Learning



Web Based Topic
***Launch-able item**



Certification



Course

ALMS Enter keyword, ID or Description William Hill

In-Progress Learning

Sort By: Group topics by certifications and curricula

Please use Certification Name to search for all topics belonging to a Certification. Please enter the name of the Certification Name in the input box next to Certification Name. Use Topic Title if you want to search topic enrollments.

Topic Title:

Certification Name:

Click the (+) plus sign next to the topic title to access the Launch buttons.

+ [ATHD Agents ALMS 4 Training \(00048126,Version:FY15-00\)](#)

Duration: 00:00 hours More Actions

Status: **Confirmed** (Registration Date: 10/06/2014)

Mandatory: No

Training Content: ATHD ALMS 4 Training

Status: Not Evaluated (Unlimited attempts)

+ [ACCP - QM0116_Ed_A - Basic Mathematics IV \(Ratio and Proportion\) 03 MAR 14 \(00048301,Version:Edition A\)](#)

Duration: 04:00 hours More Actions

Status: **Confirmed** (Registration Date: 10/04/2014)

Mandatory: No

+ [AGCCC - HR - MODULE 01 - LESSON 01 - Manage Military Pay and Allowances \(00048753\)](#)

Duration: 00:00 hours More Actions

Status: **Confirmed** (Registration Date: 10/03/2014)

Mandatory: No



Help Desk Training



[View the Course Roster](#)



View the Course Roster



ALMS Enter keyword, ID or Description William Hill

Welcome

CTR William Hill

Click "Admin" button

- Search
- Compliance
- In-Progress Learning
- Assigned Learning
- Completed Learning
- Social Media
- Courses or Certifications
- Tasks and Gap Analysis
- Reports
- Help

Assigned Learning

Name	Status	Action
ADJUTANT GENERAL CAPTAINS CAREER (7-12-C23 (DL)_2)	In Progress	Launch
STRUCTURED SELF-DEVELOPMENT - LEVEL 3 (1-250-C49-3 (DL)_)	In Progress	Launch
GFEB5 BI EFD Distributor	In Progress	Launch

[View All](#)

Completed Learning

[Transcript](#)

[Detailed Training Record](#)

In-Progress Learning Activities

Sort

Name	Registration Date	Actions
ATHD Agents ALMS 4 Training	10/06/2014	Launch
ACCP - QM0116_Ed_A - Basic Mathematics IV (Ratio and Proportion) 03 MAR 14	10/04/2014	Launch
AGCCC - HR - MODULE 01 - LESSON 01 - Manage Military Pay and Allowances	10/03/2014	View Details

[View All...](#)

Compliance

Name	Status	Target Date	Action
New Mandatory Certification	Acquired		
ALMS 4 Course Certification	Acquired		
Security Training - Annual Awareness: Managing Personnel with Clearances/Access to Classified Inform...	Acquired		

Social Media

[Communities](#)



View the Course Roster (Cont.)



ALMS | [People](#) | [Tasks/MOS/CMF](#) | [Communities](#) | [Instruction](#) | [Registration](#) | [Training Coordination](#) | [System](#)

Learning | [Catalog](#) | **Topic Templates** | [Topics](#) | [Easy Entry Templates](#) | [Session Templates](#) | [Audience Types](#) | [Catalog Guide](#) | [Package](#) | [Tasks](#) | [Course or Certification Templates](#) | [Course or Certification Keywords](#) | [Delivery Types](#) | [Categories](#) | [Courses or Certifications](#) | [Curricula](#) | [Course Iterations](#) | [Import](#) | [Resources](#) | [Continuing Education Plans](#) | [Legacy Assessments](#) | [Knowledge Base](#)

Topic Template

Title ID

Domain Audience Type/Sub Type

[Configure](#) | [Save Search Query](#)

[Topic Template](#) [New Topic Template](#) | [Quick Topic Template](#)

Click the "Courses or Certifications" link in the Left Navigation Bar



View the Course Roster (Cont.)



ALMS | [People](#) | [Tasks/MOS/CMF](#) | [Communities](#) | [Instruction](#) | [Registration](#) | [Training Coordination](#) | [System](#)

Learning | [People](#) | [Tasks/MOS/CMF](#) | [Communities](#) | [Instruction](#) | [Registration](#) | [Training Coordination](#) | [System](#)

Catalog

- Topic Templates
- Topics
- Easy Entry Templates
- Session Templates
- Audience Types
- Catalog Guide
- Package
- Tasks
- Course or Certification Templates
- Course or Certification Keywords
- Delivery Types
- Categories
- Courses or Certifications**
- Curricula
- Course Iterations
- Import
- Resources
- Continuing Education Plans
- Legacy Assessments
- Knowledge Base

Courses or Certifications

Name Updated On >=

Target Days <= Past Credit Days <=

Audience Type/Sub Type Created By

You have a saved query.

[Configure](#) | [Save Search](#) | [Reset Saved Query](#)

[New Course or Certification](#)

Enter the title of your Courses or Certifications in the Name field. You can use the percent symbol (%) as a wildcard for a keyword search.

Click "Search" button



View the Course Roster (Cont)



ALMS

Learning
People
Tasks/MOS/CMF
Communities
Instruction
Registration
Training Coordination
System

Catalog

- Topic Templates
- Topics
- Easy Entry Templates
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- Categories
- Courses or Certifications**
- Curricula
- Course Iterations
- Import
- Resources
- Continuing Education Plans
- Legacy Assessments
- Knowledge Base

Courses or Certifications

Name

Target Days <=

Audience Type/Sub Type

Updated On >=

Past Credit Days <=

Created By

You have a saved query.

[Configure](#) | [Save Search Query](#) | [Reset Saved Query](#)

Courses or Certifications
[New Course or Certification](#) | [Print](#) | [Export](#) | [Modify Table](#)

Name	Version	Available From	Discontinued From	Target Days	Expire In (days)	Notify Before (days)	Actions
Sample ATRRS Created Course		04/20/2007		0		30	Actions
Sample Course to be managed by ATRRS	3	02/28/2012		0			Actions

Scroll Down



View the Course Roster (Cont)



ALMS | | | | William Hill

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

Knowledge Base	by ATRRS				
Content Public Repository	Sample Course to be managed by ATRRS	Sample 2	06/14/2010	0	Actions
Content Configuration	Sample Course to be managed by ATRRS		11/06/2007	0	Actions
Content Result Correction	Sample Demo Course		04/06/2013		Actions
Content Communication Trace	Sample Demo Course 2				Actions
Content Tools	Sample Results Recording Course		07/26/2012	0	Actions
LCMS Setup					
Data Import					
Learning Reports					
Content Reports					
Learning Help					
Content Help					

Click the Courses or Certifications title to access the Courses or Certifications Details screen



View the Course Roster (Cont.)



Browse ▾

 William Hill ▾

- [Learning](#) |
 [People](#) |
 [Tasks/MOS/CMF](#) |
 [Communities](#) |
 [Instruction](#) |
 [Registration](#) |
 [Training Coordination](#) |
 [System](#)

- Catalog
- Topic Templates
- Topics
- Easy Entry Templates
- Session Templates
- Audience Types
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- Package
- Tasks
- Course or Certification Templates
- Course or Certification Keywords
- Delivery Types
- Categories
- Courses or Certifications**
- Curricula
- Course Iterations
- Import
- Resources
- Continuing Education Plans
- Legacy Assessments

Course or Certification Details: Sample Demo Course 2

[More Actions ▾](#)

* = required
Bold = Audited

- Main
- Notifications

You have defined this course or certification for easy registration

[Create Community](#)

Course or Certification Details

Name*

Version

Description
Character Limit : 1000

Domain*

Owner [Add Owner](#)

No items found

Certificate Templates [Add Certificate Templates](#) | [Print](#) | [Export](#) | [Modify Table](#)

- ### Course or Certification Preview
- Sample Demo Course 2
 - Path 1

Scroll Down



View the Course Roster (Cont.)



ALMS [Browse](#) William Hill

[Learning](#) [People](#) [Tasks/MOS/CMF](#) [Communities](#) [Instruction](#) [Registration](#) [Training Coordination](#) [System](#)

No items found

Audience Type / Sub Audience Type [Add Audience Type / Sub Audience Type](#)

No items found

Completion Criteria

Set the time period or target days in which learners must complete learning items in any one path of the course or certification to acquire the course or certification. If you do not enter a value for target days, then there are no time restrictions and learners would acquire the course or certification as soon as they complete all items.

Target Days

Allow Weights Allow addition of weights to modules and learning elements.

Course or Certification Paths [Add](#) | [Print](#) | [Export](#)

Name	Actions
Path 1	Actions

Click the "Path" name.

Counting Past Credits



View the Course Roster (Cont.)



ALMS | | |

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

- Package
- Tasks
- Course or Certification Templates
- Course or Certification Keywords
- Delivery Types
- Categories
- Courses or Certifications**
- Curricula
- Course Iterations
- Import
- Resources
- Continuing Education Plans
- Legacy Assessments
- Knowledge Base
- Content Public Repository
- Content Configuration
- Content Result Correction
- Content Communication Trace
- Content Tools
- LCMS Setup
- Data Import

Path

Specify a path name and learning modules for the path. Each module is a group of topics and certifications, which are the actual learning to be completed.

Name*

Modules

[New Module](#) | [Print](#) | [Export](#)

Up	Down	Name	Actions
		Module1: Item One	Delete
		Module2: Item Two	Delete

Course or Certification Preview


- Sample Demo Course 2
- Path 1

Click the "View All Course Iterations" button



View the Course Roster (Cont.)



User icons Browse ✉ 👤 William Hill

Learning People Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

- Catalog
 - Topic Templates
 - Topics
 - Easy Entry Templates
 - Session Templates
 - Audience Types
 - Catalog Guide
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 - Course or Certification Templates
 - Course or Certification Keywords
 - Delivery Types
 - Categories
- Courses or Certifications**
 - Curricula
 - Course Iterations
 - Import
 - Resources
 - Continuing Education Plans
 - Legacy Assessments
 - Knowledge Base

Sample Demo Course 2

Course Iterations

Add course iterations for Path 1. Learners can register for the path using any one course iteration.

Course or Certification Name **Sample Demo Course 2**

Path Name **Path 1**

Course Iterations

[New Course Iteration](#) | [Print](#) | [Export](#)

Name	Available From	Discontinued From	Topics Selected For	Certification	Actions
Sample Program Demonstration	09/19/2014		Module 1: 1 of 4 topics Module 2: 1 of 4 topics	Sample Demo Course 2	Actions

[Return to Path](#)

Hover over the "Actions" link.



View the Course Roster (Cont.)



ALMS William Hill

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

Catalog
Topic Templates
Topics
Easy Entry Templates
Session Templates
Audience Types
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Course or Certification Keywords
Delivery Types
Categories
Courses or Certifications
Curricula
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Import
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Continuing Education Plans
Legacy Assessments
Knowledge Base

Sample Demo Course 2

Course Iterations
Add course iterations for Path 1. Learners can register for the path using any one course iteration.

Course or Certification Name: **Sample Demo Course 2**
Path Name: **Path 1**

Course Iterations [New Course Iteration](#) | [Print](#)

Name	Available From	Discontinued From	Topics Selected For	Certification	Actions
Sample Program Demonstration	09/19/2014		Module 1: 1 of 4 topics Module 2: 1 of 4 topics	Sample Demo Course 2	Edit Delete Roster

Click the "Roster" link.



View the Course Roster (Cont.)



ALMS | | [Browse](#) |

Learning | [People](#) | [Tasks/MOS/CMF](#) | [Communities](#) | [Instruction](#) | [Registration](#) | [Training Coordination](#) | [System](#)

Catalog
[Topic Templates](#)
[Topics](#)
[Easy Entry Templates](#)
[Session Templates](#)
[Audience Types](#)
[Catalog Guide](#)
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[Tasks](#)
[Course or Certification Templates](#)
[Course or Certification Keywords](#)
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Courses or Certifications
[Curricula](#)
[Course Iterations](#)
[Import](#)
[Resources](#)
[Continuing Education Plans](#)
[Legacy Assessments](#)
[Knowledge Base](#)

Sample Demo Course 2:Sample Program Demonstration [More Actions](#)

Please use the following search criteria to retrieve learners:

User Name: After Registration Date:

First Name: Before Registration Date:

Last Name: Input Status Code:

Order Status: Output Status Code:

Page Size:

ABCDEFGHIJKLMNOPQRSTUVWXYZ [Modify Table](#)

<input type="checkbox"/>	User Name	First Name	Last Name	Status	Input Code	Output Code	Reason	Grades
<input type="checkbox"/>	WILLIAM.BERTRAM.HILL	William	Hill	Assigned	Input Code	Output Code		Grades



Help Desk Training



View a Learner's Enrollments and Course Record/Results



View a Learner's Enrollments and Course Record/Results



ALMS Enter keyword, ID or Description William Hill

Welcome

CTR William Hill

Click "Admin" button

Assigned Learning

Name	Status	Action
ADJUTANT GENERAL CAPTAINS CAREER (7-12-C23 (DL)_2)	In Progress	Launch
STRUCTURED SELF-DEVELOPMENT - LEVEL 3 (1-250-C49-3 (DL)_)	In Progress	Launch
GFEB5 BI EFD Distributor	In Progress	Launch

Completed Learning

In-Progress Learning Activities

Name	Registration Date	Actions
ATHD Agents ALMS 4 Training	10/06/2014	Launch
ACCP - QM0116_Ed_A - Basic Mathematics IV (Ratio and Proportion) 03 MAR 14	10/04/2014	Launch
AGCCC - HR - MODULE 01 - LESSON 01 - Manage Military Pay and Allowances	10/03/2014	View Details

Compliance

Name	Status	Target Date	Action
New Mandatory Certification	Acquired		
ALMS 4 Course Certification	Acquired		
Security Training - Annual Awareness: Managing Personnel with Clearances/Access to Classified Inform...	Acquired		

Social Media



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | [People](#) | [Tasks/MOS/CMF](#) | [Communities](#) | [Instruction](#) | [Registration](#) | [Training Coordination](#) | [System](#)

[Learning](#) | [People](#) | [Tasks/MOS/CMF](#) | [Communities](#) | [Instruction](#) | [Registration](#) | [Training Coordination](#) | [System](#)

[Catalog](#)
Topic Templates
[Topics](#)
[Easy Entry Topics](#)
[Session Templates](#)
[Audience Types](#)
[Catalog Guides](#)
[Package](#)
[Tasks](#)
[Course or Certification Templates](#)
[Course or Certification Words](#)
[Courses or Certifications](#)
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[Continuing Education Plans](#)
[Legacy Assessments](#)
[Knowledge Base](#)

Topic Template

Title ID

Domain Audience Type/Sub Type

[Configure](#) | [Save Search Query](#)

[Topic Template](#) | [New Topic Template](#) | [Quick Topic Template](#)

Click the "People" tab



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

Profile

Internal

External

New User Setup

New Transfer

Merge Profiles

Profile Activity History

Proxy Access

Distribution List

Plan Types

Plan Forms

Plans

Learning

Tasks

Prescriptive Rules

Reports

Help

Search for People

Advanced Search

Name(s)*

Search

Search Results [New Internal Person](#)

Click the "Learning" link



View a Learner's Enrollments and Course Record/Results (Cont.)



The screenshot shows the ALMS web interface. At the top, there is a navigation bar with the ALMS logo, user icons, a 'Browse' dropdown, and a search box containing 'Enter keyword, ID or Description'. The user 'William Hill' is logged in. Below the navigation bar is a menu with options: Learning, People, Tasks/MOS/CMF, Communities, Instruction, Registration, Training Coordination, and System. The 'People' menu is active, and the 'In-Progress Learning' sub-menu item is highlighted.

The main content area is titled 'In-Progress Learning'. It features an 'Advanced Search' section with a text input field labeled 'Name (s)' containing 'laura newburn'. To the right of the input field is a 'Search' button. Below the input field, there is a 'Search Results' section which is currently empty.

Two yellow callout boxes provide instructions: one points to the 'Name (s)' input field with the text 'Enter the name of the learner', and the other points to the 'Search' button with the text 'Then click "/>



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | [People](#) | [Tasks/MOS/CMF](#) | [Communities](#) | [Instruction](#) | [Registration](#) | [Training Coordination](#) | [System](#)

In-Progress Learning

Advanced Search

Name(s)

Enter one or more last names or full names separated by semi-colons (;). First names and partial values do not return results.
Example:
Williams; Bob Smith; Jones, Sharon

Search Results [Print](#) | [Export](#) | [Modify Table](#)

Last Name	First Name	Username	Person Type	View In-Progress learning
Newburn	Laura	LAURA.NEWBURN	civilian learner DOD Civ	View In-Progress learning

Click the "In-Progress learning" link



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

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Continuing Education
Topics
Subscription Order History
Subscription Usage
Tasks
Prescriptive Rules
Reports
Help

IN-Progress Learning: Laura Newburn

View Enrollments by All

[Print](#) | [Export](#) | [Modify Table](#)

In-Progress Learning

Select	Title	Delivery Type	Start Date	Location	Facility	Status	Mandatory	Actions	Course Iteration
<input type="checkbox"/>	643-91F30-C45 - Module 3	Web Based Training				Confirmed	<input type="checkbox"/>	Actions	
<input type="checkbox"/>	643-91K30 Phase 2 ARS Module 5	Web Based Training				Confirmed	<input type="checkbox"/>	Actions	45K30
<input type="checkbox"/>	643-91K30 Phase 2 ARS Module 6	Web Based Training				Confirmed	<input type="checkbox"/>	Actions	45K30
<input type="checkbox"/>	88L30 WATERCRAFT ENGINEER ADVANCED LEADERS COURSE Mod A	Web Based Training				Confirmed	<input type="checkbox"/>	Actions	88L30 WATERCRAFT ENGINEER ADVANCED LEADERS COURSE
<input type="checkbox"/>	Army Mgt Staff College Civilian Advance Course Module 03A	Web Based Training				Confirmed	<input type="checkbox"/>	Actions	Army Mgt Staff College Civilian Advance Course (Draft CSC Testing) FY09

Profile Quicklinks
[Courses or Certifications](#)
[Curricula](#)
[Tasks](#)
[In-Progress Learning](#)
[Detailed Training Record](#)
[Continuing Education Sta](#)
[Profile Snapshot](#)
[Plans](#)

Hover over "Actions" link.



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | | | | William Hill

Learning | **People** | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

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IN-Progress Learning: Laura Newburn

View Enrollments by

[Print](#) | [Export](#) | [Modify Table](#)

Select	Title	Delivery Type	Start Date	Location	Facility	Status	Mandatory	<input type="checkbox"/> Actions	Course Iteration
<input type="checkbox"/>	643-91F30-C45 - Module 3	Web Based Training				Confirmed		<input type="checkbox"/> Actions	
<input type="checkbox"/>	643-91K30 Phase 2 ARS Module 5	Web Based Training				Confirmed		<input type="checkbox"/> Actions	
<input type="checkbox"/>	643-91K30 Phase 2 ARS Module 6	Web Based Training				Confirmed		<input type="checkbox"/> Actions	
<input type="checkbox"/>	88L30 WATERCRAFT ENGINEER ADVANCED LEADERS COURSE Mod A	Web Based Training				Confirmed		<input type="checkbox"/> Actions	
<input type="checkbox"/>	Army Mgt Staff College Civilian Advance Course Module 03A	Web Based Training				Confirmed		<input type="checkbox"/> Actions	Army Mgt Staff College Civilian Advance Course (Draft CSC Testing) FY09

Profile Quicklinks

- Courses or Certifications
- Curricula
- Tasks
- In-Progress Learning
- Detailed Training Record
- Continuing Education Sta
- Profile Snapshot
- Plans

Actions

- View Contents
- Reset Attempts On Content
- Override ACCP Delay
- Override Auto Disenroll Timeframe
- Mark Complete

Click on the "View Contents" link



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | William Hill

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

Profile | Proxy Access | Distribution List | Plan Types | Plan Forms | Plans | Learning | **In-Progress Learning** | Detailed Training Record | Certifications | Curricula | Continuing Education | Topics | Subscription Order History | Subscription Usage | Tasks | Prescriptive Rules | Reports | Help

Progress Report for 88L30 WATERCRAFT ENGINEER ADVANCED LEADERS COURSE Mod A [More Actions](#)

Offering Name: 88L30 WATERCRAFT ENGINEER ADVANCED LEADERS COURSE Mod A
Learner Name: Laura Newburn
Completion Status: Not Evaluated
Score: 0

Learning Assignments [Print](#) | [Export](#) | [Modify Table](#)

Module	Assignment Type	Requirement	Details	Completion Status	Completed On	Actions
88L30 ModA (Pretest)	Training Content	Required	Attempts Allowed: 1 Attempts Made: 0 Attempts Left: 1 Score: 10.00	Unsuccessful		Actions
88L30 Mod A (Course Introduction)	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson1 Vessel Log Books	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson2 Shipboard	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		

Reports | Help

88L30 ModA Lesson1 Vessel Log Books	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson2 Shipboard Watches	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson3 Duty Rosters	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson4 Water Pollution	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson5 Shipboard Sanitation	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson6 Marine Sanitation Systems	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson7 Hot Water and Heating Systems	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA (Posttest A)	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		

Hover over the "Actions" link



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | | [Browse](#) | | | William Hill

Learning | **People** | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

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Progress Report for 88L30 WATERCRAFT ENGINEER ADVANCED LEADERS COURSE Mod A More Actions

Offering Name: 88L30 WATERCRAFT ENGINEER ADVANCED LEADERS COURSE Mod A
 Learner Name: Laura Newburn
 Completion Status: Not Evaluated
 Score: 0

Learning Assignments Print | Export | Modify T...

Module	Assignment Type	Requirement	Details	Completion Status	Completed On	Actions
88L30 ModA (Pretest)	Training Content	Required	Attempts Allowed: 1 Attempts Made: 0 Attempts Left: 1 Score: 10.00	Unsuccessful		View Results by Lesson Actions
88L30 Mod A (Course Introduction)	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson1 Vessel Log Books	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
88L30 ModA Lesson2						

Click on the "View Results by Lesson" link



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS U.S. Army William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

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Content Attempts: 88L30 ModA (Pretest)

Results by Content Attempt

Attempt Number	Completion Status	Success Status	Score Scaled	Last Accessed	Attempt Status	Actions
2			0	01/27/2011	Active	View
1	Completed	Failed	0.1	01/27/2011	Completed	View

[Back](#)

Click on the "View" link



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | [Browse](#) | Enter keyword, ID or Description. | [William Hill](#)

Learning | **People** | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

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Results: 88L30 ModA (Pretest) > Attempt 1

Attempt Data

Content Attempt Status	Completed
Completion Status	Completed
Success Status	Failed
Scaled Score	0.1

Results By Lesson

Lesson	Completion Status	Success Status	Total Attempts	Last Accessed	Time Spent	Scaled Score	Scaled Passing Score	Objectives	Responses	History
Pretest	Completed	Failed	1	01/27/2011	00:03:47	0.1		Objectives	Responses	History

[Back](#)

Click on the "Responses" link



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | Browse | Enter keyword, ID or Description | William Hill

Learning | **People** | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

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Responses For Attempt 1

Print | Export | Modify Table

Question ID	Description	Type	Response	Result	Time Spent	Date/Time
88130_a_pretest_020		Multiple Choice	2	Incorrect		
88130_a_pretest_030		Multiple Choice	3	Incorrect		
88130_a_pretest_040		Multiple Choice	4	Incorrect		
88130_a_pretest_050		Multiple Choice	4	Incorrect		
88130_a_pretest_060		Multiple Choice	4	Incorrect		
88130_a_pretest_070		Multiple Choice	1	Correct		
88130_a_pretest_080		Multiple Choice	3	Incorrect		
88130_a_pretest_090		Multiple Choice	2	Incorrect		
88130_a_pretest_100		Multiple Choice	2	Incorrect		
88130_a_pretest_110		Multiple Choice	1	Correct		
88130_a_pretest_120		Multiple Choice	4	Incorrect		
88130_a_pretest_130		Multiple Choice	3	Incorrect		

Scroll to bottom of the screen



View a Learner's Enrollments and Course Record/Results (Cont.)



The screenshot shows the ALMS interface with the following components:

- Navigation Menu:** Learning, **People**, Tasks/MOS/CMF, Communities, Instruction, Registration, Training Coordination, System
- Search Bar:** Enter keyword, ID or Description
- User Profile:** William Hill
- Table of Enrollments and Course Record/Results:**

Course ID	Question Type	Score	Result
88130_a_pretest_540	Multiple Choice	0	Incorrect
88130_a_pretest_550	Multiple Choice	0	Incorrect
88130_a_pretest_560	Multiple Choice	0	Incorrect
88130_a_pretest_570	Multiple Choice	0	Incorrect
88130_a_pretest_580	Multiple Choice	0	Incorrect
88130_a_pretest_590	Multiple Choice	0	Incorrect
88130_a_pretest_600	Multiple Choice	0	Incorrect
88130_a_pretest_610	Multiple Choice	0	Incorrect
88130_a_pretest_620	Multiple Choice	0	Incorrect
88130_a_pretest_630	Multiple Choice	0	Incorrect
88130_a_pretest_640	Multiple Choice	0	Incorrect

Callout: Click "Back" button

Back



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | | | | William Hill

Learning | **People** | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

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Results: 88L30 ModA (Pretest) > Attempt 1

Attempt Data

Content Attempt Status	Completed
Completion Status	Completed
Success Status	Failed
Scaled Score	0.1

Results By Lesson

Lesson	Completion Status	Success Status	Total Attempts	Last Accessed	Time Spent	Scaled Score	Scaled Passing Score	Objectives	Responses	History
Pretest	Completed	Failed	1	01/27/2011	00:03:47	0.1		Objectives	Responses	History

[Back](#)

Click "History" link



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

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Attempts for Pretest

Lesson Data

Completion Status	Completed
Success Status	Failed
Scaled Score	0.1
Scaled Passing Score	N/A

Attempts [Print](#) | [Export](#) | [Modify Table](#)

Attempt	Completion Status	Success Status	Scaled Score	Date/Time Completed	Time Spent	Responses
Attempt 1	Completed	Failed	0.1	01/27/2011 2:21 PM	00:03:37	Responses

[Back](#)



Help Desk Training



Reset Attempts on an Exam



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | [Browse](#) | Enter keyword, ID or Description.

William Hill

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

Attempts for Pretest

Lesson Data

Completion Status	Completed
Success Status	Failed
Scaled Score	0.1
Scaled Passing Score	N/A

[Print](#) | [Export](#) | [Modify Table](#)

	Completion Status	Success Status	Scaled Score	Date/Time Completed	Time Spent	Responses
Attempt 1	Completed	Failed	0.1	01/27/2011 2:21 PM	00:03:37	Responses

[Back](#)

Click "Learning" tab



View a Learner's Enrollments and Course Record/Results (Cont.)



The screenshot shows the ALMS web application interface. At the top, there is a navigation bar with the ALMS logo, a search bar containing the text "Enter keyword, ID or Description", and a user profile for "William Hill". Below the navigation bar is a menu with options: Learning, People, Tasks/MOS/CMF, Communities, Instruction, Registration, Training Coordination, and System. The main content area is titled "Topic Template" and contains a search form with fields for Title, ID, Domain, and Audience Type/Sub Type. A "Search" button is located to the right of the form. Below the search form are links for "Configure", "Save Search Query", "New Topic Template", and "Quick Topic Template". On the left side, there is a vertical navigation menu with the following items: Catalog, Topic Templates, Topics, Easy Entry Templates, Session Templates, Audience Types, Catalog Guide, Package, Tasks, Course or Certification Templates, Course or Certification Keywords, Delivery Types, Categories, Courses or Certifications, Curricula, Course Iterations, Import, Resources, Continuing Education Plans, Legacy Assessments, and Knowledge Base. A yellow callout box with a black border points to the "Topics" link in the navigation menu. The text inside the callout box reads "Click 'Topics' link".



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | | | | William Hill

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

- Catalog
- Topic Templates
- Topics**
- Easy Entry Templates
- Session Templates
- Audience Types
- Catalog Guide
- Package
- Tasks
- Course or Certification Templates
- Course or Certification Keywords
- Delivery Types
- Categories
- Courses or Certifications
- Curricula
- Course Iterations
- Import
- Resources
- Continuing Education Plans
- Legacy Assessments
- Knowledge Base

Topics

Topic Type Public Topics Private Topics

Title	<input type="text"/>	ID	<input type="text"/>
Domain	<input type="text"/>	Audience Type/Sub Type	<input type="text"/>
Start Date >=	<input type="text"/>	End Date <=	<input type="text"/>
Topic Template ID	<input type="text"/>	Language	<input type="text"/>
Delivery	-Select One-		

[Configure](#) | [Save Search Query](#)

Topics [New Topic](#)

Click down arrow to select Delivery Type



View a Learner's Enrollments and Course Record/Results (Cont.)



The screenshot shows the ALMS interface with the 'Topics' section selected. A dropdown menu is open for the 'Delivery' field, listing various options. 'Web Based Training' is highlighted in blue. A yellow callout bubble with a black border points to this option, containing the text: 'Select "Web Based Training" from the list'. The interface includes a top navigation bar with 'ALMS' and user information 'William Hill'. A left sidebar contains a 'Catalog' menu with items like 'Topic Templates', 'Easy Entry Templates', 'Session Templates', 'Audience Types', 'Catalog Guide', 'Package', 'Tasks', 'Course or Certification Templates', 'Course or Certification Keywords', 'Delivery Types', 'Categories', 'Courses or Certifications', 'Curricula', 'Course Iterations', 'Import', 'Resources', 'Continuing Education Plans', 'Legacy Assessments', and 'Knowledge Base'. The main content area has a 'Topics' table with columns for 'Topic Type', 'Title', 'Domain', 'Start Date >=', 'Topic Template ID', and 'Delivery'. Below the table are links for 'Configure' and 'Save Search Query', and a 'Search' button. A 'New Topic' link is also visible.



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | Browse | Enter keyword, ID or Description | William Hill

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

WBT Topic

Topic Type
 Public Topics
 Private Topics

Title: ID:

Available From >=: Discontinued From <=:

Language: Domain:

Audience Type/Sub Type: Course ID:

Delivery: Web Based Training

[Configure](#) | [Save Search Query](#) | | [New Topic](#)

Topics

Enter the name or portion of the Topic Title

Click "Search" button



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS ALMS William Hill

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

Catalog

- Topic Templates
- Topics**
- Easy Entry Templates
- Session Templates
- Audience Types
- Catalog Guide
- Package
- Tasks
- Course or Certification Templates
- Course or Certification Keywords
- Delivery Types
- Categories
- Courses or Certifications
- Curricula
- Course Iterations
- Import
- Resources
- Continuing Education Plans
- Legacy Assessments
- Knowledge Base

WBT Topic

Topic Type Public Topics Private Topics

Title ID

Available From >= Discontinued From <=

Language Domain

Audience Type/Sub Type Course ID

Delivery

[Configure](#) | [Save Search Query](#) Search

Topics [New Topic](#) | [Print](#) | [Export](#) | [Modify Table](#)

Title	Version	ID	Course ID	Available From	Discontinued From	URL	Language	Actions
Unit Supply Specialist Course (92Y30) - Module 000 - Course Introduction		00043117	00049410	04/17/2013			English	

Scroll down



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | | | | | William Hill

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

Accountability

Unit Supply Specialist Course (92Y30) - Module 004 - Logistics Systems	00043119	00049413	04/17/2013	English
Unit Supply Specialist Course (92Y30) - Module 005 - Unit Arms Room Operations	00043139	00049414	04/17/2013	English
Unit Supply Specialist Course (92Y30) - Module 005 - Unit Arms Room Operations	00048122	00049414	04/17/2013	English
Unit Supply Specialist Course (92Y30) - Module 006 - Course	00044714	00050939	07/23/2013	English

Click "Topics" Title



View a Learner's Enrollments and Course Record/Results (Cont.)



ALMS | Browse | Enter keyword, ID or Descript | William Hill

Learning | People | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

Web Based Training Topic Details: Unit Supply Specialist Course (92Y30) - Module 005 - Unit Arms R

Main | Learning Assignments | Expenses | Related Info | Policies | Notifications | Create Community

Topic Details

Name	Unit Supply Specialist Course (92Y30) - Module 005 - Unit Arms Room Operations
Topic Template ID	00049414
ID	00043139
Domain*	Quartermaster
Description	<input type="text"/>
Topic Template Description	
Delivery Mode Description	

Character Limit : 1000

Click "Topics" Title



View a Learner's Enrollments and Course Record/Results (Cont.)



Optional Tasks to Complete:

Pre-Class Assessment [Add Preclass Assessment](#) | [Change Status](#) | [Print](#) | [Export](#)

Type	Module Name	Details	Requirement	Actions
Pre-Class Assessment	Unit Supply Specialist Course (SQY30) - Module 005 - Unit Arms Room Operations Pretest	Attempts on Content Allowed: 1 Sign Off: Status: Enabled Mastery Score: N/A	Required	Actions

Learning Content [Add Learning Assignments](#) | [Change Status](#) | [Print](#) | [Export](#)

Up	Down	Type	Module Name	Details	Requirement	Actions
		Training Content	Unit Supply Specialist Course (SQY30) - Module 005 - Unit Arms Room Operations Pretest	Attempts on Content Allowed: 1 Sign Off: Status: Disabled Mastery Score: N/A	Required	Actions
		Training Content	Unit Supply Specialist Course (SQY30) - Module 005 - Lesson 002 - Supervise Organizational Maintenanc...	Attempts on Content Allowed: Unlimited Sign Off: Status: Enabled Mastery Score: N/A	Required	Actions
		Training Content	Unit Supply Specialist Course (SQY30) - Module 005 - Lesson 001 - Supervise Unit Arms Room Operations	Attempts on Content Allowed: Unlimited Sign Off: Status: Enabled Mastery Score: N/A	Required	Actions
		Training Content	Unit Supply Specialist Course (SQY30) - Module 005 - Unit Arms Room Operations Post Test One	Attempts on Content Allowed: 1 Sign Off: Status: Disabled Mastery Score: N/A	Required	Actions
		Training Content	Unit Supply Specialist Course (SQY30) - Module 005 - Lesson 002 - Supervise Organizational Maintenanc...	Attempts on Content Allowed: Unlimited Sign Off: Status: Disabled Mastery Score: N/A	Required	Actions
		Training Content	Unit Supply Specialist Course (SQY30) - Module 005 - Unit Arms Room Operations Post Test Two	Attempts on Content Allowed: 1 Sign Off: Status: Disabled Mastery Score: N/A	Required	Actions

Post-Class Assessment [Add Postclass Assessment](#) | [Change Status](#) | [Print](#) | [Export](#)

Type	Module Name	Details	Requirement	Actions
Post-Class Assessment	Unit Supply Specialist Course (SQY30) - Module 005 - Unit Arms Room Operations Post Test One	Attempts on Content Allowed: 1 Sign Off: Status: Enabled Mastery Score: N/A	Required	Actions



Reset Attempts on an Exam



ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

<input type="checkbox"/>	Medical Logistics Officer Course - Phase I Module 01: Supply Foundations	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 1 FSC 03 - Establish a Positive Command Climate	Web Based Training	Confirmed	<input type="checkbox"/> Actions	TK ATSC TEST First Sergeant Course
<input type="checkbox"/>	Mod 1 FSC 07 - Counseling	Web Based Training	Confirmed	<input type="checkbox"/> Actions	TK ATSC TEST First Sergeant Course
<input type="checkbox"/>	Mod 1 FSC 08 - NCODP	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 2 FSC 10 - Coordinate Unit Personnel and Admin Functions - Duty Rosters	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	OFF LINE PLAYER DDTC TEST - ACCP AD5901 IFF Programmer/Battery Charger Updated Course	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	OSM__Identify National Guard Accessions	Web Based Training	Confirmed	<input type="checkbox"/> Actions	Identify National Guard Accessions
<input type="checkbox"/>	PEBLO Lesson 16 - Final Examination 091608	Web Based Training	Confirmed	<input type="checkbox"/> Actions	PHYSICAL EVAL BOARD LIAISON OFFICER (6I-F4/340-F3_) _10/01/2008_crscI000000000016421
<input type="checkbox"/>	Petroleum And Water Systems	Web Based Training	Confirmed	<input type="checkbox"/> Actions	Petroleum And Water Systems Test Course 16 July 12

Hover over the "Actions" link



Reset Attempts on an Exam (Cont.)



ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

<input type="checkbox"/>	M153 CROWS IMI	Web Based Training	Confirmed	<input type="checkbox"/> Actions	M153 CROWS IMI Test Course
<input type="checkbox"/>	M93 Series CBRN RECON System FOX Test	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	M93 Series CBRN RECON System FOX Test	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	MD0920 Bill Hill Test 2	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Medical Logistics Officer Course - Phase I Module 01: Supply Foundations	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 1 FSC 03 - Establish a Positive Command Climate	Web Based Training	Confirmed	<input type="checkbox"/> Actions	TK ATSC TEST First S Course
<input type="checkbox"/>	Mod 1 FSC 07 - Counseling	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 1 FSC 08 - NCODP	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 2 FSC 10 - Coordinate Unit Personnel and Admin Functions - Duty Rosters	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	OFF LINE PLAYER DDTC TEST - ACCP AD5901 IFF Programmer/Battery Charger	Web Based Training	Confirmed	<input type="checkbox"/> Actions	

Actions

- [View Contents](#)
- [Reset Attempts On Content](#)
- [Override ACCP Delay](#)
- [Override Auto Disenroll Timeframe](#)
- [Mark Complete](#)

Click the "Reset Attempts On Content" link



Reset Attempts on an Exam (Cont.)



ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

In-Progress Learning

- Detailed Training Record
- Certifications
- Curricula
- Continuing Education
- Topics
- Subscription Order History
- Subscription Usage
- Tasks
- Prescriptive Rules
- Reports
- Help

Score 0

Learning Assignments

[Print](#) | [Export](#) | [Modify Table](#)

Module	Assignment Type	Requirement	Details	Completion Status	Completed On	Actions
Mod 1 FSC 03 - Establish a Positive Command Climate Pre-Test	Training Content	Required	Attempts Allowed: 1 Attempts Made: 1 Attempts Left: 0	Not Evaluated		Actions
Mod 1 FSC 03 - Establish a Positive Command Climate	Training Content	Required	Attempts Allowed: Unlimited	Successful		Actions
Mod 1 FSC 03 - Establish a Positive Command Climate Post Test 1	Training Content	Required	Attempts Allowed: 1 Attempts Made: 1 Attempts Left: 0	Not Evaluated		Actions
Mod 1 FSC 03 - Establish a Positive Command Climate	Training Content	Required	Attempts Allowed: Unlimited	Successful		
Mod 1 FSC 03 - Establish a Positive	Training Content	Required	Attempts Allowed: 3 Attempts Made: 0	Not Evaluated		Actions

Hover over "Actions" link



Reset Attempts on an Exam (Cont.)



ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

In-Progress Learning

- Detailed Training Record
- Certifications
- Curricula
- Continuing Education
- Topics
- Subscription Order History
- Subscription Usage
- Tasks
- Prescriptive Rules
- Reports
- Help

Score: 0

Learning Assignments

[Print](#) | [Export](#) | [Modify Table](#)

Module	Assignment Type	Requirement	Details	Completion Status	Completed On	Actions
Mod 1 FSC 03 - Establish a Positive Command Climate Pre-Test	Training Content	Required	Attempts Allowed: 1 Attempts Made: 1 Attempts Left: 0	Not Evaluated		Actions
Mod 1 FSC 03 - Establish a Positive Command Climate	Training Content	Required	Attempts Allowed: Unlimited	Successful		Actions View Results by Lesson Reset Attempts on Content
Mod 1 FSC 03 - Establish a Positive Command Climate Post Test 1	Training Content	Required	Attempts Allowed: 1 Attempts Made: 1 Attempts Left: 0	Not Evaluated		Actions
Mod 1 FSC 03 - Establish a Positive Command Climate	Training Content	Required	Attempts Allowed: Unlimited	Successful		

Click "Reset Attempts on Content"



Reset Attempts on an Exam (Cont.)



ALMS - Windows Internet Explorer

https://www.stage.lms.army.mil/Saba/Web_wdk/ALMS/learning/unlockContent.rdf?moduleName=Mod%201%20FSC%2003

Reset Attempts on Content

Change the number in the box below labeled "Reset attempt limit to" in order to change the number of attempts the learner has remaining. A reason must be provided for audit purposes. Click the cancel button to return to content and results without resetting attempts.

Content Module: Mod 1 FSC 03 - Establish a Positive Command Climate Post Test 1

Learner Name: William Hill

Number of Attempts Remaining: 0

Reset attempt limit to*

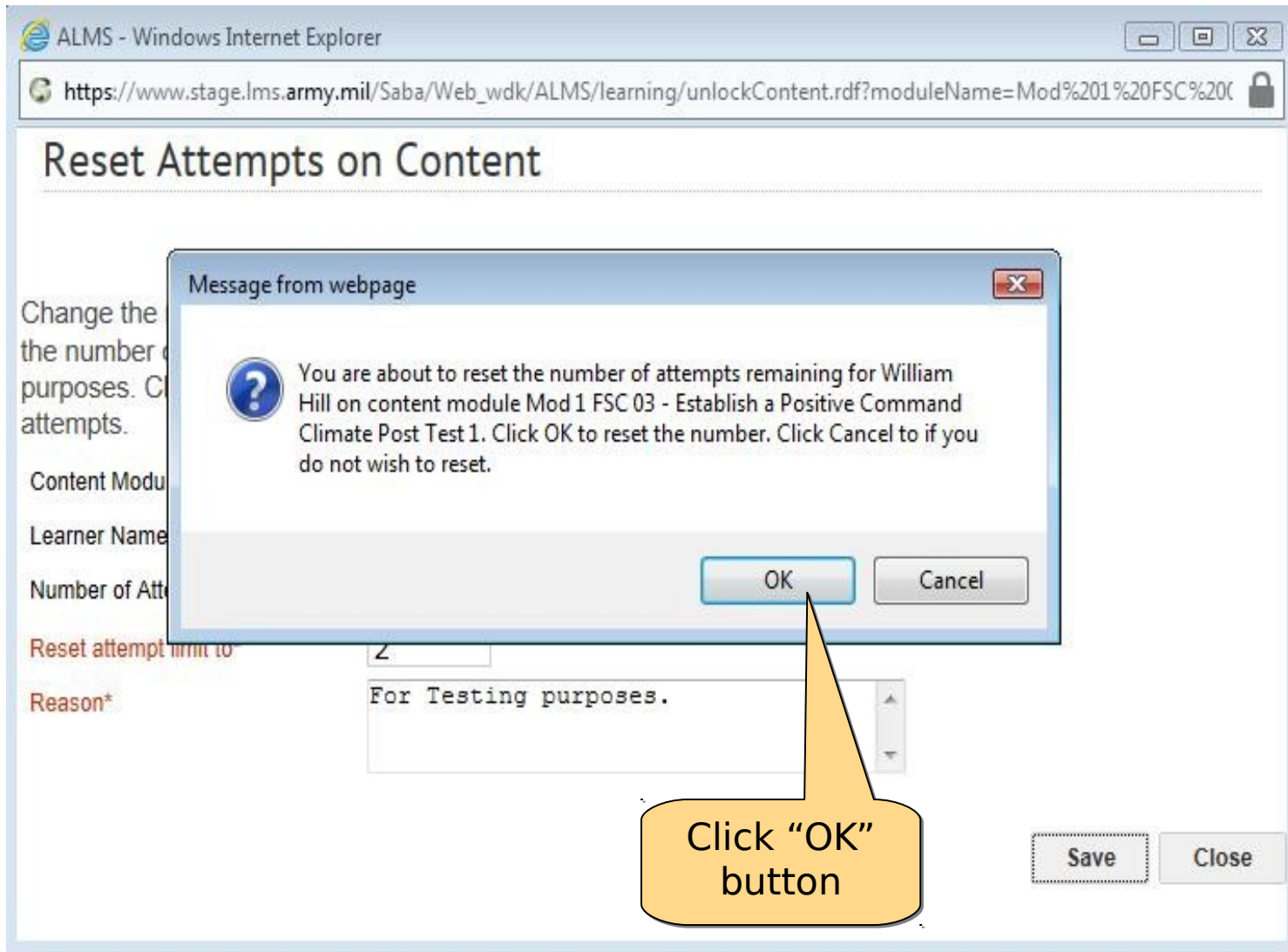
Reason*

Enter a number in "Reset attempt limit to" field

Enter a reason in the "Reason" field

Click "Save" button

Reset Attempts on an Exam (Cont.)



The screenshot shows a web browser window titled "ALMS - Windows Internet Explorer" with the URL https://www.stage.lms.army.mil/Saba/Web_wdk/ALMS/learning/unlockContent.rdf?moduleName=Mod%201%20FSC%20. The page title is "Reset Attempts on Content".

A modal dialog box titled "Message from webpage" is displayed in the center. It contains a question mark icon and the following text: "You are about to reset the number of attempts remaining for William Hill on content module Mod 1 FSC 03 - Establish a Positive Command Climate Post Test 1. Click OK to reset the number. Click Cancel to if you do not wish to reset." Below the text are "OK" and "Cancel" buttons. A yellow callout bubble points to the "OK" button with the text "Click 'OK' button".

Behind the dialog box, the web form is partially visible. It includes a "Reset attempt limit to" field with the value "2" and a "Reason*" text area containing "For Testing purposes.". At the bottom right of the form are "Save" and "Close" buttons.



Reset Attempts on an Exam (Cont.)



ALMS | Browse | Enter keyword, ID or Description | William Hill

Learning | **People** | Tasks/MOS/CMF | Communities | Instruction | Registration | Training Coordination | System

In-Progress Learning

- Detailed Training Record
- Certifications
- Curricula
- Continuing Education
- Topics
- Subscription Order History
- Subscription Usage
- Tasks
- Prescriptive Rules
- Reports
- Help

Score: 0

Learning Assignments

[Print](#) | [Export](#) | [Modify Table](#)

Module	Assignment Type	Requirement	Details	Completion Status	Completed On	Actions
Mod 1 FSC 03 - Establish a Positive Command Climate Pre-Test	Training Content	Required	Attempts Allowed: 1 Attempts Made: 1 Attempts Left: 0	Not Evaluated		Actions
Mod 1 FSC 03 - Establish a Positive Command Climate	Training Content	Required	Attempts Allowed: Unlimited	Successful		Actions
Mod 1 FSC 03 - Establish a Positive Command Climate Post Test 1	Training Content	Required	Attempts Allowed: 3 Attempts Made: 1 Attempts Left: 2	Not Evaluated		Actions
Mod 1 FSC 03 - Establish a Positive Command Climate	Training Content	Required	Attempts Allowed: Unlimited	Successful		Actions
Mod 1 FSC 03 - Establish a Positive	Training Content	Required	Attempts Allowed: 3 Attempts Made: 0	Not Evaluated		Actions

Attempts on exam have been updated.



Help Desk Training



Mark a Topic Complete



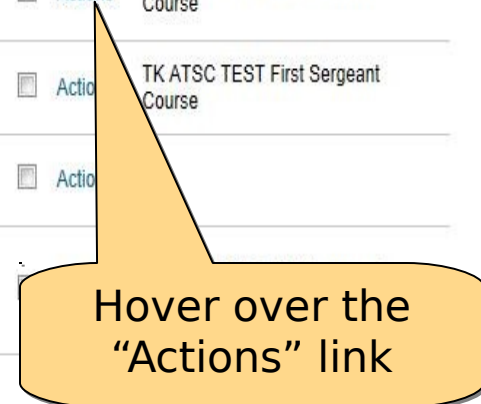
Mark an Offering Complete



ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

<input type="checkbox"/>	Medical Logistics Officer Course - Phase I Module 01: Supply Foundations	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 1 FSC 03 - Establish a Positive Command Climate	Web Based Training	Confirmed	<input type="checkbox"/> Actions	TK ATSC TEST First Sergeant Course
<input type="checkbox"/>	Mod 1 FSC 07 - Counseling	Web Based Training	Confirmed	<input type="checkbox"/> Actions	TK ATSC TEST First Sergeant Course
<input type="checkbox"/>	Mod 1 FSC 08 - NCODP	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 2 FSC 10 - Coordinate Unit Personnel and Admin Functions - Duty Rosters	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	OFF LINE PLAYER DDTC TEST - ACCP AD5901 IFF Programmer/Battery Charger Updated Course	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	OSM__Identify National Guard Accessions	Web Based Training	Confirmed	<input type="checkbox"/> Actions	Identify National Guard Accessions
<input type="checkbox"/>	PEBLO Lesson 16 - Final Examination 091608	Web Based Training	Confirmed	<input type="checkbox"/> Actions	PHYSICAL EVAL BOARD LIAISON OFFICER (6I-F4/340-F3_) _10/01/2008_crscI000000000016421
<input type="checkbox"/>	Petroleum And Water Systems	Web Based Training	Confirmed	<input type="checkbox"/> Actions	Petroleum And Water Systems Test Course



Hover over the "Actions" link



Mark an Offering Complete (Cont.)



ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

<input type="checkbox"/>	M153 CROWS IMI	Web Based Training	Confirmed	<input type="checkbox"/> Actions	M153 CROWS IMI Test Course
<input type="checkbox"/>	M93 Series CBRN RECON System FOX Test	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	M93 Series CBRN RECON System FOX Test	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	MD0920 Bill Hill Test 2	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Medical Logistics Officer Course - Phase I Module 01: Supply Foundations	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 1 FSC 03 - Establish a Positive Command Climate	Web Based Training	Confirmed	<input type="checkbox"/> Actions	TK AT TEST First Sergeant
<input type="checkbox"/>	Mod 1 FSC 07 - Counseling	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 1 FSC 08 - NCODP	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	Mod 2 FSC 10 - Coordinate Unit Personnel and Admin Functions - Duty Rosters	Web Based Training	Confirmed	<input type="checkbox"/> Actions	
<input type="checkbox"/>	OFF LINE PLAYER DDTC TEST - ACCP AD5901 IFF Programmer/Battery Charger	Web Based Training	Confirmed	<input type="checkbox"/> Actions	

Actions

- [View Contents](#)
- [Reset Attempts On Content](#)
- [Override ACCP Delay](#)
- [Override Auto Disenroll Timeframe](#)
- [Mark Complete](#)

Click the "Mark Complete" link



Mark an Offering Complete (Cont.)



The screenshot shows the ALMS interface with a modal window for updating a course offering. The window title is "ALMS - Windows Internet Explorer" and the URL is "https://www.stage.lms.army.mil/Saba/Web_wdk/ALMS/content/contentDetailPopUp.rdf?context=teamlead&isAdmin=true". The form contains the following fields:

- Offering Name:** Mod 1 FSC 03 - Establish a Positive Command Climate
- Update Status To:** Radio buttons for Successful, Not Evaluated, and Unsuccessful.
- Score:** Text input field containing "80".
- Grade:** Text input field.
- Comments:** Text area containing "Due to loss of connectivity this module was manually completed. Bill Hill." with a scroll bar.
- Buttons:** "Save" and "Close" buttons.

Three callout boxes provide instructions:

- "Update the status as appropriate" points to the "Update Status To" radio buttons.
- "Fill out the Comments field" points to the "Comments" text area.
- "Click 'Save' button" points to the "Save" button.



Help Desk Training



View a Learner's Detailed Training Record



View a Learner's Detailed Training Records



Click "Admin" button

ALMS Enter keyword, ID or Description William Hill Configure This Page

Welcome

CTR William Hill

Assigned Learning - ✕

Name	Status	Action
ADJUTANT GENERAL CAPTAINS CAREER (7-12-C23 (DL)_2)	In Progress	Launch
STRUCTURED SELF-DEVELOPMENT - LEVEL 3 (1-250-C49-3 (DL)_)	In Progress	Launch
GFEB5 BI EFD Distributor	In Progress	Launch

[View All](#)

Completed Learning - ✕

[Transcript](#)

[Detailed Training Record](#)

In-Progress Learning Activities - ✕

Sort

Name	Registration Date	Actions
ATHD Agents ALMS 4 Training	10/06/2014	Launch
ACCP - QM0116_Ed_A - Basic Mathematics IV (Ratio and Proportion) 03 MAR 14	10/04/2014	Launch
AGCCC - HR - MODULE 01 - LESSON 01 - Manage Military Pay and Allowances	10/03/2014	View Details

[View All...](#)

Compliance - ✕

Name	Status	Target Date	Action
New Mandatory Certification	Acquired		
ALMS 4 Course Certification	Acquired		
Security Training - Annual Awareness: Managing Personnel with Clearances/Access to Classified Inform...	Acquired		

Social Media - ✕

[Communities](#)



View a Learner's Detailed Training Records (Cont.)



The screenshot displays the ALMS web application interface. At the top, there is a navigation bar with the ALMS logo, user profile (William Hill), and a search bar. Below the navigation bar is a menu with options: Learning, People, Tasks/MOS/CMF, Communities, Instruction, Registration, Training Coordination, and System. The 'Learning' menu is expanded, showing a list of options including Catalog, Topic Templates, Topics, Easy Entry Templates, Session Templates, Audience Types, Catalog Guide, Package, Tasks, Course or Certification Templates, Course or Certification Keywords, Delivery Types, Categories, Courses or Certifications, Curricula, Course Iterations, Import, Resources, Continuing Education Plans, Legacy Assessments, and Knowledge Base. The 'Topic Templates' option is highlighted. The main content area shows the 'Topic Template' page with a search form containing fields for Title, ID, Audience Type/Sub Type, and a Search button. A yellow callout box with a black border points to the 'Courses or Certifications' link in the left navigation bar. The callout box contains the text: 'Click the "Courses or Certifications" link in the Left Navigation Bar'.



View a Learner's Detailed Training Records (Cont.)



The screenshot shows the ALMS web application interface. At the top left is the ALMS logo. To its right is a navigation bar with icons for user management and a search box labeled "Enter keyword, ID or Description." with a "Browse" dropdown. On the far right of the navigation bar is a user profile for "William Hill". Below the navigation bar is a horizontal menu with tabs: Learning, People, Tasks/MOS/CMF, Communities, Instruction, Registration, Training Coordination, and System. The "People" tab is selected. On the left side of the main content area is a vertical sidebar menu with the following items: Profile, Internal (highlighted), External, New User Setup, New Transfer, Merge Profiles, Profile Activity History, Proxy Access, Distribution List, Plan Types, Plan Forms, Plans, Learning, Tasks, Prescriptive Rules, Reports, and Help. The main content area is titled "Search for People" and contains an "Advanced Search" form with a text input field labeled "Name(s)*" and a "Search" button. Below the search form are the labels "Search Results" and "New Internal Person". A yellow callout bubble with a black border points to the "Learning" link in the sidebar menu, containing the text "Click the 'Learning' link".



View a Learner's Detailed Training Records (Cont.)



The screenshot shows the ALMS web interface. At the top, there is a navigation bar with the ALMS logo, a search bar containing the text "Enter keyword, ID or Description", and a user profile for "William Hill". Below the navigation bar is a menu with options: Learning, **People**, Tasks/MOS/CMF, Communities, Instruction, Registration, Training Coordination, and System. On the left side, there is a vertical sidebar menu with the following items: Profile, Proxy Access, Distribution List, Plan Types, Plan Forms, Plans, Learning, **In-Progress Learning**, Detailed Training Record, Certifications, Curricula, Continuing Education, Topics, Subscription Order History, Subscription Usage, Tasks, Prescriptive Rules, Reports, and Help. The main content area is titled "In-Progress Learning" and contains an "Advanced Search" section. This section has a text input field labeled "Name (s)", a "Search" button, and a text box with instructions: "Enter one or more last names or full names separated by semi-colons(;). First names and partial values do not return results. Example: Williams; Bob Smith; Jones, Sharon". A yellow callout box with a black border points to the "Detailed Training Record" link in the sidebar menu. The callout box contains the text: "Click 'Detailed Training Records' link".



View a Learner's Detailed Training Records (Cont.)



ALMS | William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

Profile
Proxy Access
Distribution List
Plan Types
Plan Forms
Plans
Learning
In-Progress Learning
Detailed Training Record
Certifications
Curricula
Continuing Education
Topics
Subscription Order History
Subscription Usage
Tasks
Prescriptive Rules
Reports
Help

Detailed Training Records

Advanced Search

Name (s)

Enter one or more last names or full names separated by semi-colons(;). First names and partial values do not return results.
Example:
Williams; Bob Smith;
Jones, Sharon

Search Results

Enter the name of the learner

Click "Search"



View a Learner's Detailed Training Records (Cont.)



ALMS | | |

[Learning](#) | **[People](#)** | [Tasks/MOS/CMF](#) | [Communities](#) | [Instruction](#) | [Registration](#) | [Training Coordination](#) | [System](#)

- Profile
- Proxy Access
- Distribution List
- Plan Types
- Plan Forms
- Plans
- Learning
 - In-Progress Learning
 - Detailed Training Record**
 - Certifications
 - Curricula
 - Continuing Education
 - Topics
 - Subscription Order History
 - Subscription Usage
- Tasks
- Prescriptive Rules
- Reports
- Help

Detailed Training Records

Advanced Search

Name(s)

Enter one or more last names or full names separated by semi-colons(;). First names and partial values do not return results.
Example: Williams; Bob Smith; Jones, Sharon

Search Results [Add To Detailed Training Records](#) | [Print](#) | [Export](#) | [Modify Table](#)

Last Name	First Name	Username	Person Type	View Detailed Training Records
Newburn	Laura	LAURA.NEWBURN	civilian learner DOD Civ	View Detailed Training Record

Click "View Detailed Training Records"



View a Learner's Detailed Training Records (Cont.)



ALMS William Hill



Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

Profile
Proxy Access
Distribution List
Plan Types
Plan Forms
Plans
Learning
In-Progress Learning
Detailed Training Record
Certifications
Curricula
Continuing Education
Topics
Subscription Order History
Subscription Usage
Tasks
Prescriptive Rules
Reports
Help

Detailed Training Record: Laura Newburn

The Detailed Training Record page shows COMPLETED training. You can use the date and title fields to list training completed within that range of

Active Inactive

From  To 

Delivery Type Title

Detailed Training Records

No items found

To see all ALMS completions, delete the "From" field date by clicking the "Calendar" picker button



View a Learner's Detailed Training Records (Cont.)



ALMS | [Profile](#) | [Proxy Access](#) | [Distribution List](#) | [Plan Types](#) | [Plan Forms](#) | [Plans](#) | [Learning](#) | [In-Progress Learning](#) | **Detailed Training Record** | [Certifications](#) | [Curricula](#) | [Continuing Education](#) | [Topics](#) | [Subscription Order History](#) | [Subscription Usage](#) | [Tasks](#) | [Prescriptive Rules](#) | [Reports](#) | [Help](#)

Detailed Training Record: Laura Newburn

The Detailed Training Record page displays training records for the selected learner. The date and title fields to list training completed within that range of

Active | **Inactive**

From: 06/20/2014
Delivery Type: All

Detailed Training Records

No items found

ALMS - Windows Internet Explorer
https://www.stage.lms.army.mil/Saba/Web_wc

June 2014

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20*	21
22	23	24	25	26	27	28
29	30					

Clear

Click "Clear" link



View a Learner's Detailed Training Records (Cont.)



ALMS ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

Profile
Proxy Access
Distribution List
Plan Types
Plan Forms
Plans
Learning
In-Progress Learning
Detailed Training Record
Certifications
Curricula
Continuing Education
Topics
Subscription Order History
Subscription Usage
Tasks
Prescriptive Rules
Reports
Help

Detailed Training Record: Laura Newburn

The Detailed Training Record page shows COMPLETED training. You can use the date and title fields to list training completed within that range of

Active Inactive

From To 09/18/2014
Delivery Type All Title

Click "Search"

Detailed Training Records

No items found



View a Learner's Detailed Training Records (Cont.)



ALMS
William Hill

[Learning](#) | **[People](#)** | [Tasks/MOS/CMF](#) | [Communities](#) | [Instruction](#) | [Registration](#) | [Training Coordination](#) | [System](#)

Profile

- Proxy Access
- Distribution List
- Plan Types
- Plan Forms
- Plans
- Learning
- In-Progress Learning
- Detailed Training Record**
- Certifications
- Curricula
- Continuing Education
- Topics
- Subscription Order History
- Subscription Usage
- Tasks
- Prescriptive Rules
- Reports
- Help

Detailed Training Record: Laura Newburn

The Detailed Training Record page shows COMPLETED training. You can use the date and title fields to list training completed within that range of dates. Click the Actions link and then the View Content link to display Results by Mod

Active | Inactive

From To

Delivery Type Title

1 2 3 4 5 ... Ne

[Add To Detailed Training Records](#) | [Print](#) | [Export](#) | [Modify Ta](#)

Title	Version	Delivery	Created On	Completion Status	Grade	Marked by	Learner Name	Course Iteration Name	Credits	Actions
080410_AMEDD BOLC_Module A_Test		Web Based Training	08/04/2010	Successful On: 08/05/2010 Score: 0			Laura Newburn	080410_AMEDD BOLC_Module A_Test		Actions
Registration Date: 08/05/2010										
081-EMPA, EMERGENCY MEDICINE PHYSICIAN ASSISTANT COURSE - Exams		Web Based Training	07/24/2009	Successful On: 07/24/2009 Score: 100			Laura Newburn	081-EMPA, Emergency Medicine Physician Assistant Basic Studies Course (Draft) FY09		Actions
Registration Date: 07/24/2009										
081-EMPA, EMERGENCY MEDICINE PHYSICIAN ASSISTANT COURSE - Exams		Web Based Training	07/22/2009	Unsuccessful On: 07/24/2009 Score: 94			Laura Newburn	081-EMPA, Emergency Medicine Physician Assistant Basic Studies Course (Draft) FY09		Actions
Registration Date: 07/24/2009										
081-EMPA, EMERGENCY MEDICINE PHYSICIAN ASSISTANT COURSE - Exams		Web Based Training	07/28/2009	Successful On: 07/28/2009 Score: 100			Laura Newburn	081-EMPA, Emergency Medicine Physician Assistant Basic Studies Course (Draft) FY09		Actions
Registration Date: 07/28/2009										
081-EMPA, EMERGENCY MEDICINE PHYSICIAN ASSISTANT COURSE -		Web Based	07/22/2009	Successful			Laura Newburn	081-EMPA, Emergency Medicine Physician Assistant Basic Studies Course		Actions

page 74 | ATHD ALMS 4 Training



Help Desk Training



Move Content Back to the In-Progress Learning



Move Content Back to the Enrollments



ALMS William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

Learning
In-Progress Learning
Detailed Training Record
Certifications
Curricula
Continuing Education
Topics
Subscription Order History
Subscription Usage
Tasks
Prescriptive Rules
Reports
Help

From: 06/22/2014 To: 09/20/2014
Delivery Type: All Title: Search

Detailed Training Records

Title	Version	Delivery	Created On	Completion Status	Grade	Mark
ACCP - AR1008_Ed_A - Target Acquisition This subcourse was... Registration Date: 08/24/2014		Web Based Training	08/15/2014	Successful On: 08/24/2014 Score:		William
Mod 1 FSC 03 - Establish a Positive Command Climate Registration Date: 09/18/2014		Web Based Training	01/20/2009	Successful On: 09/18/2014 Score: 80		William
New Off Mandatory Test Registration Date: 09/02/2014			09/02/2014	Successful On: 09/02/2014 Score: 100		
Structured Self-Development - Level 1 - 00 - ALMS Users Tips Registration Date: 09/20/2014	062512	Web Based Training	09/19/2014	Unsuccessful On: 09/20/2014 Score:		William

Click "Unsuccessful" link



Move Content Back to the Enrollments (Cont.)



ALMS - Windows Internet Explorer
https://www.stage.lms.army.mil/Saba/Web_wdk/ALMS/learning/instructor/mark_learner_completion_status.rdf?registratio

Offering Status: Structured Self-Development - Level 1 - 00 - ALMS Users Tips

Learner Name: William Hill
Offering: Structured Self-Development - Level 1 - 00 - ALMS Users Tips
Current Status: Unsuccessful
Update Status To:
 Successful
 Not Evaluated
 Unsuccessful

Save Cancel

Select "Not Evaluated"

Click "Save" button



Move Content Back to the Enrollments (Cont.)



ALMS

Browse ▾

Learning
People
Tasks/MOS/CMF
Communities
Instruction
Registration
Training Coordination
System

The Detailed Training Record page shows COMPLETED training. You can use the date and title fields to list training completed within that range of

Active
Inactive

From

Delivery Type ▾

To

Title

Detailed Training Records

Title	Version	Delivery	Created On	Completion Status	Grade	Mark
ACCP - AR1008_Ed_A - Target Acquisition <small>This subcourse was... Registration Date: 08/24/2014</small>		Web Based Training	08/15/2014	Successful On: 08/24/2014 Score:		William Hill
Mod 1 FSC 03 - Establish a Positive Command Climate Registration Date: 09/18/2014		Web Based Training	01/20/2009	Successful On: 09/18/2014 Score: 80		William Hill
New Off Mandatory Test Registration Date: 09/02/2014		Web Based Training	09/02/2014	Successful On: 09/02/2014 Score: 100		

- Plan Types
- Plan Forms
- Plans
- Learning
 - In-Progress Learning
 - Detailed Training Record
- Certifications
- Curricula
- Continuing Education
- Topics
- Subscription Order History
- Subscription Usage
- Tasks
- Prescriptive Rules
- Reports
- Help



Move Content Back to the Enrollments (Cont.)



ALMS U.S. Army PEO Enterprise Information Systems William Hill

Learning **People** Tasks/MOS/CMF Communities Instruction Registration Training Coordination System

<input type="checkbox"/>	Special Forces Officer (18A) Course	Web Based Training	Confirmed	Actions	Special Forces Officer (18A) Course
<input type="checkbox"/>	Special Forces Warrant Officer Advanced Course	Web Based Training	Confirmed	Actions	Special Forces Warrant Officer Advanced Course
<input type="checkbox"/>	Special Forces Weapons Sergeant (18B) Course	Web Based Training	Confirmed	Actions	Special Forces Weapons Sergeant (18B) Course
<input type="checkbox"/>	SROTC CC05 - Reserve Components	Web Based Training	Confirmed	Actions	
<input type="checkbox"/>	SSD1_Module3_Exam_T_C004	Web Based Training	Confirmed	Actions	TEST_Structured Self-Development - Level 1 Mod3
<input type="checkbox"/>	Structured Self-Development - Level 1 - 00 - ALMS Users Tips	Web Based Training	Confirmed	Actions	
<input type="checkbox"/>	Structured Self-Development - Level 1 - 00 - ALMS Users Tips	Web Based Training	Confirmed	Actions	TEST_Structured Self-Development - Level 1 - Fort Bliss Test Iteration 25 - 29 Jun 12
<input type="checkbox"/>	Structured Self-Development - Level 1 Mod 01 - Fort Eustis, Indiantown Gap, and Utah - 00 - Learning...	Web Based Training	Confirmed	Actions	TEST_Structured Self-Development - Level 1 - Fort Eustis, Indiantown Gap, and Utah Test Iteration 19 Jun 12
<input type="checkbox"/>	Structured Self-Development - Level 1 Mod 01 - Fort Eustis, Indiantown Gap, and Utah - 01 -	Web Based Training	Confirmed	Actions	TEST_Structured Self-Development - Level 1 - Fort Eustis, Indiantown Gap, and Utah Test Iteration 19 Jun 12



Summary



✦ In this training, we covered how to:

- Navigate to the ALMS Course Catalog
- Register For A Course
- View the Course Roster
- View a Learner's In-Progress Learning Record/Results
- Reset Attempts on an Exam
- Mark a Topic Complete
- View a Learner's Detailed Training Records
- Move Content Back to the In-Progress Learning

✦ Questions?